



GOVERNMENT OF KERALA
Finance (Streamlining) Department

CIRCULAR

No.14/2018/Fin.

Dated, Thiruvananthapuram, 26.02.2018

Sub:-Finance Department – Issuance of LPC in respect of Gazetted Officers on transfer/promotion to Accountant General- Instruction-Issued.

- Ref:- 1. GO(P)No. 391/2015/Fin dated, 07/09/2015
2. GO(P)No.03/2016/Fin dated 13/01/2016.

As per the GO read 1st paper above, Government introduced one office one DDO system for the disbursement of salary and other entitlements of all state Government employees including Gazetted Officers. Now the Accountant General sends pay slip directly to the DDOs concerned and the salary bill of Gazetted Officers are also being prepared by the DDOs concerned based on the same. Now it has been brought to notice of Government that DDOs are not promptly sending the LPCs of Gazetted Officers to the Accountant General on their transfer or promotion. But the Accountant General sends pay slips to new DDO based on the RTC submitted by the Gazetted officers, without waiting for the LPCs.

In the above circumstance, Government are pleased to issue the following instructions to all DDOs for strict compliance.

1. On transfer or promotion etc in the case of Gazetted officers, Last Pay Certificate(LPC) is to be forwarded to the Accountant General and to the new DDO, without omission.
2. The Laxity or delay in sending LPCs to Accountant General and to new DDO will be viewed very seriously.

All HoDs are directed to ensure that the DDOs under their control are promptly observing these directions.

MINHAJ ALAM IAS
Secretary(Finance-Resources)

The Principal Accountant General (A&E/G&SSA), Kerala, Thiruvananthapuram.

The Accountant General (E&RSA), Kerala, Thiruvananthapuram.

The Director of Treasuries, Thiruvananthapuram.

All the Drawing and Disbursing Officers.

All Heads of Departments.

All Departments of the Secretariat.

CPM, Spark PMU, Trivandrum.

✓The Nodal Officer, www.finance.kerala.gov.in.

Stock File/Office Copy.

Forwarded/By Order

[Signature]
Section Officer

Endt No: E8/9324/15/CG/USD

DT: 21.04.2018

forwarded to all controlling officers for
information & necessary action

[Signature]
Administrative Officer

[Signature]
21/4/18