

ചീഫ് എഞ്ചിനീയറുടെ കാര്യാലയം  
തദ്ദേശസ്വയംഭരണ വകുപ്പ്  
റവന്യൂ കോംപ്ലക്സ്, മൂന്നാം നില  
പബ്ലിക് ആഫീസ് ബിൽഡിംഗ്  
തൃശ്ശൂർ - 33

Phone : 0471 - 2324951  
0471 - 2325071  
Tele Fax : 0471 - 2324951  
Email: celsgd@gmail.com  
Website: www.celsgd.kerala.gov.in

നം. ഇ8/2210/2015/സിഇ/തസഭവ

തീയതി: 28.03.2019

**സർക്കുലർ**

വിഷയം:- തസഭവ - സാങ്കേതിക വിഭാഗം - ജീവനക്കാര്യം - PGDeG (Post Graduate Diploma in e-Governance) കോഴ്സ് 2019-20 - നിർദ്ദിഷ്ട യോഗ്യതയുള്ള ജീവനക്കാരിൽ നിന്നും അപേക്ഷകൾ ക്ഷണിക്കുന്നത് - സംബന്ധിച്ച്.

- സൂചന:-
- 1) കേരള സംസ്ഥാന ഐ.ടി മിഷൻ ഡയറക്ടറുടെ അർദ്ധ ഔദ്യോഗിക കത്ത് നം. PGDeG/1/2018-KSITM/345, തീയതി. 07.03.2019
  - 2) സർക്കാർ സർക്കുലർ നം. IT Cell - 2/7/2019-ITD, തീയതി. 25.02.2019
  - 3) ജി.ഒ (എം.എസ്) നം. 5/2019/ITD, തീയതി. 23.02.2019
  - 4) ജി.ഒ (എം.എസ്) നം. 16/2009/ITD, തീയതി. 10.07.2009

മേൽ സൂചനകൾ (3) & (4) എന്നിവ പ്രകാരം IITM-K-യും, IMG - യും സംയുക്തമായി നടത്തുന്ന ഒരു വർഷത്തെ PGDeG (Post Graduate Diploma in e-Governance) കോഴ്സ് 2019-20 - ൽ പങ്കെടുക്കുന്നതിനായി 15 സർക്കാർ ഉദ്യോഗസ്ഥർക്ക് അനുമതി ലഭ്യമാക്കിയിട്ടുള്ളതാണ്. സൂചന (2) - ലെ സർക്കുലർ പ്രകാരം ഓരോ സർക്കാർ വകുപ്പിനും നിർദ്ദിഷ്ട യോഗ്യതയുള്ള 3 ഉദ്യോഗസ്ഥരെ നാമനിർദ്ദേശം ചെയ്യാവുന്നതാണ്. യോഗ്യത, തെരഞ്ഞെടുപ്പ് രീതി, മറ്റ് നിബന്ധനകൾ, കോഴ്സ് ഫീ എന്നിവ സംബന്ധിച്ച വിശദവിവരങ്ങൾ സൂചന (2) - ലെ സർക്കാർ സർക്കുലറിൽ പ്രതിപാദിച്ചിട്ടുണ്ട്. ടി സാഹചര്യത്തിൽ ഈ വകുപ്പിലെ നിർദ്ദിഷ്ട യോഗ്യതയും താൽപ്പര്യമുള്ളവരുമായ ജീവനക്കാർ ബന്ധപ്പെട്ട നിയന്ത്രണാധികാരികൾ മുഖേന അപേക്ഷകൾ ആവശ്യമുള്ള രേഖകളുടെ ~~സാക്ഷ്യപ്പെടുത്തിയ~~ സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പുകൾ സഹിതം 05.04.2019 - നകം ഈ കാര്യാലയത്തിലെ ഇ8 സെക്ഷനിൽ നേരിട്ട് സമർപ്പിക്കേണ്ടതാണ്. നിർദ്ദിഷ്ട സമയപരിധിയ്ക്ക് ശേഷം ലഭ്യമാകുന്ന അപേക്ഷകൾ പരിഗണിക്കുന്നതല്ല. വിശദവിവരങ്ങൾക്കായി സൂചന (2), (3) & (4) എന്നിവയുടെ പകർപ്പുകൾ ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

ഉള്ളടക്കം:- സൂചന (2), (3) & (4) എന്നിവയുടെ പകർപ്പുകൾ

  
ചീഫ് എഞ്ചിനീയർ

പകർപ്പ്: ഫയൽ / സ്റ്റോക്ക് ഫയൽ

\* *Attested copies of Resume, certificates to prove qualification & age & experience related to e-governance & IT*



GOVERNMENT OF KERALA  
ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT

No: IT Cell-2/7/2019-ITD

Thiruvananthapuram, Dated :25.02.2019.

CIRCULAR

Sub:- E & IT Department – PGDeG Programme jointly conducted by IITM-K and IMG - Approval of Selection Criteria for the academic year 2019-20 – reg.

Ref:- 1. GO(Ms) No 16/2009/ITD dated 10.07.2009  
2. GO(Ms) No 26/2011/ITD dated 14.09.2011  
3. GO(MS) No. 5/2019/ITD dated 23.02.2019.

As per Government order read as 1<sup>st</sup> paper above, sanction was accorded for sponsoring 15 (Fifteen) Government Officers for the Post Graduate Diploma in e-Governance (PGDeG) jointly conducted by Indian Institute of Information Technology Management - Kerala (IITM-K) and Institute of Management (IMG). The duration of the course is one year and imparting quality training in the area of e-Governance is its objective. Successful Candidates sponsored by the Government shall be considered for implementation of e-Governance Projects initiated in the state. The Course is spread across two semesters of one year duration and the course fee is Rs.75, 000/- (Rupees Seventy Five Thousand Only) which will be shared in the ratio 90:10 between Government and Deputed Officers respectively vide Government Order read as 2<sup>nd</sup> paper above.

2. The sponsoring Government Officers for PGDeG course is intended as a part of Capacity Building for e-Governance Projects implemented in the State. It is also envisaged to develop a pool of Human Resources within Government with an objective to develop personnel who would be able to manage the IT Divisions of the Government Departments.

3. The Director, Kerala State IT Mission is authorized to issue notification with following guidelines and details for admission to PGDeG for the academic year 2019-2020:-

- i. The Total seat for PGDeG course will be 25. Out of which 15 is reserved to Government officials and 10 seats will be filled with the candidates from Open Market.
- ii. The fee for the candidates selected from open market shall be fixed as Rs. One lakh per candidate.
- iii. International exposure to 3 or 4 top candidates in each batch shall be given for getting exposure and understanding international scenario and the expenses in this regard shall be met from the Course fee / KSITM fund.
- iv. Each Department shall nominate maximum 3 (Three) qualified officers for the year 2019-20.
- v. Age limit of the candidate is 45 years as on 1st January, 2019.

- vi. The Department should forward the NOC of concerned, if the proposed candidate selected for the course. While granting NOC, the Department would also consent that the said employee would be deputed for one year for the purpose of the said course, in case, he / she is selected.
- vii. Specify criteria for the selection of candidate.
- viii. Preference will be given to the members of 'Virtual IT' Cadre in the case Departmental candidates.
- ix. Head of Departments need to furnish a deployment plan at the time of issuing No Objection Certificate, how the Officer would be positioned and utilized, role to be assigned / project to be assigned to the candidate on successful completion of the course.
- x. The conditions prescribed for the Department candidates shall not be applicable to the candidates selected from the Open quota.

4. The selection process of PGDeG course for the academic year 2019-2020 will be as follows:-

- i. Basic qualification for PGDeG should be Bachelor's Degree in any discipline with working knowledge of computers. BSc (Computer Science / IT), BCA, Diploma / Certification in Computer Application will be an added advantage. Preference will be given to B.Tech / MBA / MCA / MSc (Computer Science / IT) Degree holders.
- ii. Eligible candidates shall be selected after conducting a written test and interview. A written test of two hours should be conducted before interview.
- iii. The written test shall be IT focused (Basic knowledge of computer operation, Operating System, SDLC, Management and IT topics, IT Policy of Government, IT Act and Rules, Government Process, Aptitude, Security, Quantitative ability, Logical reasoning).
- iv. In the case of Govt Officials, preference shall be given to the candidates from Departments where more e-Governance initiatives are being effectively implemented / to be implemented.

**G. VINOD**  
Joint Secretary to Government  
for Secretary to Government

The Director, Kerala State IT Mission  
All Heads of Departments  
The Director, IITM-K, Technopark, Thiruvananthapuram  
The Web & New Media, Information & Public Relations Department  
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Section Officer



**GOVERNMENT OF KERALA**

**Abstract**

Electronics & Information Technology Department – Post Graduate Diploma in e-Governance (PGDeG) jointly conducted by Indian Institute of Information Technology Management-Kerala (IIITM-K) and Institute of Management (IMG) – Open the Course to across the nation - Sanction accorded – Orders issued.

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**ELECTRONICS & INFORMATION TECHNOLOGY (IT CELL) DEPARTMENT**

**G.O.(Ms)No.5/2019/ITD**

Dated,Thiruvananthapuram, 23/02/2019

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Read:- 1 GO(Ms) No 16/2009/ITD dated 10.07.2009.

2 GO(Ms) No 26/2011/ITD dated 14.09.2011.

**ORDER**

As per Government order read as 1st paper above, sanction was accorded for sponsoring fifteen Government Officers for the Post Graduate Diploma in e-Governance (PGDeG) jointly conducted by Indian Institute of Information Technology Management-Kerala (IIITM-K) and Institute of Management (IMG). The objective of course is imparting quality training in the area of e-Governance and the duration is one year. Successful Candidates sponsored by the Government will be considered for implementation of e-Governance Projects initiated in the state. The Course is spread across two semesters of one year duration and the course fee is Rs.75, 000/- (Rupees Seventy Five Thousand only) which will be shared in the ratio 90:10 between Government and Deputed Officers respectively vide Government Order read as 2nd paper above.

2. The sponsoring Government Officers for PGDeG course is intended as a part of Capacity Building for e-Governance Projects implemented in the State. It is also envisaged to develop a pool of Human Resources within Government with an objective to develop personnel who would be able to manage the IT Divisions of the Government Departments.

3. In the meeting held by the Secretary (IT) on 19.01.2019 to discuss the issues regarding the conduct of PGDeG Programme, it was decided to open the PGDeG Course to candidates across the nation.

4. Government have examined the matter in detail and are pleased to issue following orders regarding the conduct of PGDeG Programme:

- The PGDeG course shall be opened to candidates across the nation and 10 (Ten) additional seats will exclusively be earmarked for the candidates from the open market.
  - The fee for the candidates selected from open market shall be fixed as Rs. One lakh per candidate.
  - International exposure to 3 or 4 top candidates in each batch shall be given for getting exposure and understanding international scenario and development in IT sector and the expenses in this regard shall be met from the Course fee / KSITM fund.
5. Prior permission of Government shall be obtained for the foreign visit of selected candidates and officials

(By order of the Governor)  
**VINOD. G**  
**JOINT SECRETARY**

To:

The Director, Kerala State IT Mission.

All Heads of Departments.

All District Collectors.

The Director, IITM-K, Technopark, Thiruvananthapuram

The Director, Institute of Management in Government.

The Principal Accountant General (Audit) Kerala, Thiruvananthapuram.

The Accountant General (A & E) Kerala, Thiruvananthapuram.

The Web & New Media, Information & Public Relations Department.

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Digitally signed by SAJEEV K  
Date: 2019.02.23 13:57:41 IST  
Reason: Approved

Section Officer



**GOVERNMENT OF KERALA**

**Abstract**

Information Technology Department – Deputation of Government Officers for Post Graduate Diploma Course in e-Governance being conducted by IMG & IITMK - Orders issued.

**INFORMATION TECHNOLOGY (B) DEPARTMENT**

G.O.(MS)No:16 /2009/ITD.

Dated, Thiruvananthapuram, 10.07.2009.

Read:- Letter No.2130/A4/09/IMG dated 5.6.2009, from the Secretary,IMG,Tvpm.

**ORDER**

Capacity building among Government Departments is a most important requirement for successful implementation of e-Governance programmes. This aspect has been stressed both under the National e-Governance Programme as well in the IT Policy 2007 of Government of Kerala. The lack of adequate expertise for implementing e-Governance projects within Government Departments has been a major concern. This concern has been expressed by Secretaries in the meeting of Chief Secretary. Moreover in the 11th report of the Second Administrative Reforms Commission has interalia recommended that Capacity building efforts must attend to both the organizational capacity building as also the professional and skills upgradation of individuals associated with the implementation of e-Governance projects.

Institute of Management in Government (IMG) and Indian Institute of Information Technology & Management, Kerala (IITM-K) have decided to jointly conduct a Post Graduate Diploma Program in e-Governance. The objective of the course is to help the participants to understand how to manage e-Governance projects implemented in the State. The course is spread over 2 Semesters with a total duration of one year with an annual intake of 30 students. The course curriculum is developed in such a way that candidates from both Government organizations and private organizations will benefit. The course is scheduled to start from August 2009. The proposed programme has an annual fee of Rs.50,000/-. The training course inputs will be provided by IMG and IITMK faculty. The venue will be IMG for Management and Governance related activities and IITMK for software and technology related courses. The certificate on completion of the course will be jointly issued by IMG and IITMK. As per letter read above IMG has requested sanction for allowing Government employees to apply for the programme and provide financial support to them for the course.

The proposed programme would help to fulfill the capacity Building need of the hour as stated above. By providing post Graduate Diploma in e-Governance to Government employees it would be possible to develop a pool of human resources with Government who would be able to man the IT Divisions of the respective Departments. To ensure that participants who have serious interest only apply for the programme it is proposed that Government may sponsor 90% of the fee (Rs.45000/- per person) for the nominated candidate for Government sector and the remaining 10% to be paid by the candidate himself.

Government have examined the proposal in detail and are pleased to accord sanction for sponsoring 15 candidates per year for the Post Graduate Diploma Course in e-Governance being conducted by IMG and IITMK jointly at a cost of Rs. 6.75 lakhs (Rupees Six lakhs and Seventy Five Thousand only) (Rs. 45000x15) with the following procedure for the selection of candidates:-

- (i) The financial assistance scheme shall be open only for Government employees and not for PSUs/Coöperative societies, Charitable societies etc. PSUs/Co-operative Societies/Other Government organisations may develop their own schemes on similar lines.
- (ii) The scheme shall be open to all Government employees in Group A,B and C fulfilling eligibility conditions laid down by the Board of Studies of the programme.
- (iii) The financial assistance under the scheme shall be 90% of the course fee, i.e. Rs. 45,000/- per candidate. The remaining 10% of the course fee shall be borne by the candidate himself.
- (iv) KSITM shall invite applications from interested Government employees for the programme.
- (v) The applicants would apply within the prescribed time limits in the prescribed application form with a NOC from respective Departments. While granting NOCs, the Department would also consent that the said employee would be deputed for one year for the purpose of the said course in case he is selected.
- (vi) The applicant would be required to give a bond that he shall complete the programme successfully and serve the Department sponsoring the candidate for at least three years after completion of the programme. In the event of the applicant failing to complete the course, he shall forfeit the fees paid by KSITM for the programme along with penal interest of 12% per annum. In the event of the employee who has successfully completed the programme fails to serve the Department for full three years, he shall be liable to pay to Government an amount of Rs. 2 lakhs.

- (vii) Based on the applications received, KSITM shall create a merit list of candidates to be sponsored for the programme. The merit list would be based on suitability of candidate for the programme, his academic qualifications, the relevance of the applicant's role in the Department's e-Governance activities, representation of the Department in the programme, ongoing e-governance activities in the Department etc.
- (viii) KSITM shall propose to Government the merit list of candidates. The final nomination of candidates for the programme shall be done by Government.

The expenditure in this regard will be met by KSITM from the funds earmarked for Human Resource Development under the Head of Account 3451-00-101-87-KSITM.

By Order of the Governor  
Dr. Ajay Kumar  
Secretary to Government

To

The Director, Kerala State IT Mission.

The Director, IMG.

The Director, IITMK [These Organizations shall provide this G.O on their respective websites]

The Director, I & PRD.

The Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.

All Secretaries/Heads of Departments.

The Finance Department.

The Planning & Economic Affairs Department.

The Personnel & Administrative Reforms Department.

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Section Officer

Copy to:- PS to Chief Minister  
CA to Secretary, IT Department